

Meeting Minutes
Essex Conservation Commission
July 17, 2007; 7:30 pm
T.O.H.P. Burnham Public Library

Commissioners

Present: Wallace Bruce, Chairman
Robert Brophy, Philip Caponigro, Stephan Gersh,
James Rynkowski, Shirley Singleton

Absent: Elisabeth Frye

Quorum: Yes

Clerk: Deborah Cunningham

The following building permit applications were reviewed:

- Julie Burroughs, homeowner of **One Luftkin Point Road** presented an application to add a master bedroom, cut down an existing bedroom and add a family room. After a review of the application, the applicant was asked to file a **Request for Determination of Applicability**.
- Nikki Bach, Project Manager representing homeowner Alison Taylor of **45 Grove Street** presented an application to demolish the existing single family home and replace with a SIP panel house. After a review of the plans, P. Caponigro agreed to make a site visit on July 18 to verify that project would not impact the wetlands.

NOTE: P. Caponigro advised the Clerk on July 19 that he had viewed the site and signed the application.

- Jonathan Matson, homeowner of **63 Harlow Street** presented an application to remove and rebuild a deck. After review by the Commission, the application was signed by W. Bruce.
- The homeowner of **17 Lufkin Street** presented an application for the addition of a garage. After review by the Commission, the application was signed by W. Bruce.

Appointments:

Sam Appleton, homeowner of **Village Point** met with the Commission to discuss renovations to existing dwelling. Mr. Appleton advised that he would like to demolish the

current residence and replace with a new structure. The Commission advised that any work done on this property would require a Notice of Intent.

John Diblasi, homeowner of **22 Luftkin Point** Road met with the Commission to discuss installation of a fence. Mr. Diblasi was advised that he should fill a Request for Determination of Applicability. Mr. Diblasi also discussed possible non-compliance of an **Order of Conditions** at **18 Luftkin Point Road**. The Commission advised that this project was under DEP jurisdiction and a letter would be forwarded from the Commission regarding the problems.

Public Hearings:

A public hearing on a **Notice of Intent** submitted by Tom Pallazola of Pallazola Brothers Landscape Construction & Maintenance represented by Griffin Engineering Group for the construction of a boat storage area with the associated stormwater management features was opened at 8:03 pm. Jesse Blanchett presented the plan to extend the parking area on the property at **60 Main Street** together with the leveling of approximately 80% of the buffer zone to be graveled to store boats. The Commission advised the applicant and Mr. Blanchett that a more detailed plan for the storage, including the applicant's procedure for preparing the boats for storage, would need to be submitted before the Commission could make a final determination. The applicant was also asked about the permit issued by the Planning Board for the landscaping and construction portion of the business which specified that no other business could be conducted on this property. The applicant advised that no amendment had been obtained from the Planning Board to date. The Commission advised that the applicant prepare a more specific plan for the boat storage and also seek approval for the storage from the Planning Board before presenting to the Commission again. A motion to continue the hearing until August 14 was made by S. Gersh, seconded by R. Brophy and passed by unanimous consent.

A hearing on a **Notice of Intent** filed by Brett Longo of Atlantic River, LLC represented by Atlantic Engineering & Survey Consultants, Inc. for the proposed redevelopment of an existing motel site for residential use at **132 Main Street** was opened at 8:35 pm. The Commission inquired if the applicant had approval from the Planning Board for the plan being presented. They were informed that this had not been done yet. It was also explained that the Commission would be hiring an expert to review the plans given the many issues which had been addressed by the DEP and the extent of the plan. A motion was made to continue the hearing to August 14 by S. Gersh, seconded by R. Brophy and passed by unanimous consent.

A hearing was opened at 8:50 pm on a **Notice of Intent** filed by Kenneth Hudson on behalf of the Essex Historical Society for work at **66 Main Street**. Mr. Hudson advised the Commission that this project was, and would be, under the supervision of the EPA due to the materials which were present on the site. The Commission reviewed the plans. A motion to close the hearing and issue an Order of Conditions was made by S. Gersh, seconded by R. Brophy and passed by unanimous consent. Mr. Brophy was appointed as overseer.

Business:

The Commission reviewed a **Request for Extension to Order of Conditions** submitted by Timothy Shanks for **184 Western Avenue**. The Commission approved and signed the Extension.

The Commission reviewed a **Request for Certificate of Compliance** submitted by Costello Construction representing Beth and Jeff O'Neil for **4 Harry Homans Drive**. The Commission approved and signed the Certificate of Compliance.

The Commission reviewed a **Request for Certificate of Compliance** submitted by Peter Van Wyck for **Low Land Farms 12d**. After some discussion, the Commission agreed that they would contact DEP for an opinion on this project before signing the Certificate of Compliance.

The Commission reviewed a **Request for Certificate of Compliance** submitted by Peter Van Wyck for **Low Land Farms Road – Lot 3**. The Commission approved and signed the Certificate of Compliance.

The Commission reviewed the **Order of RAD** for **35 Dodge Street**. The ORAD was approved and signed.

The Commission discussed the work done at **132 John Wise Avenue**. It was determined that the work had been completed and the homeowner would be notified once a site visit had been done.

The Commission discussed the **Notice of Intent** filed for **Low Land Farms subdivision Lot 7**. The applicant will be notified to file a formal notice of withdrawal.

The Commission discussed a request from Division of Marine Fisheries for permission to keep the **Alewife Brook** open by clearing with hand tools only and possibly using prisoners from the Sheriff's Dept. Questions were raised about the use of other volunteers along with the workers from the Sheriff's Dept. Mr. Brophy will advise that a Notice of Intent should be filed.

The Commission reviewed and approved the Minutes of Meetings for October to December, 2006 and January to June, 2007.

The Commission discussed how it would handle the review of permit applications between July and September with there being only two meetings. It was agreed that an additional meeting would be held if needed to review any applications.

The Commission reviewed and approved the payroll and expense reports as submitted by the Clerk.

A motion to close the meeting was made by S. Gersh, seconded by J. Rynkowski and passed by unanimous consent.

Prepared by: _____
Deborah Cunningham
Administrative Clerk

Attest: _____
Wallace Bruce, Chairman